

TOWN OF ASHLAND WORKSHOP MEETING MINUTES
April 2, 2019
6:00 PM at Ashland City Municipal Building
101 Court Street, Ashland City, Tennessee

CALL TO ORDER at 6:32 PM by Mayor Allen.

ROLL CALL

Present: Mayor Steve Allen, Vice Mayor Daniel Anderson, Ms. Lisa Walker, Ms. Alwilda Binkley, Mr. Chris Kerrigan, Mr. Tim Adkins and Mr. Roger Jackson.

ABSENT

None.

CONSIDERATION OF AGENDA

A motion made by Ms. Binkley, seconded by Mr. Kerrigan to approve the April agenda. Motion passed unanimously by voice vote.

CONSIDERATION OF MINUTES

A motion made by Ms. Binkley, seconded by Mr. Kerrigan to approve the March minutes as typed. Motion passed unanimously by voice vote.

REPORTS

A. Department Heads.

- a. **Fire, Codes and Life Safety Department.** Chief Walker stated the Fire department is running smoothly with recruit training. On the code side, Nashville Fabrication's site plan has been approved pending TDOT driveway permit, Ashland Farms started moving equipment, Popeye's is going up, and Taco Bell pulled all their permits.
- b. **Police Department.** Chief Ray reported everything is business as usual.
- c. **Court Department.** Ms. Justice reported everything is business as usual.
- d. **Parks Department.** Mr. Sampson stated new playground equipment has been installed and Friday at 1:00 PM will be the ribbon cutting.
- e. **Senior Center.** Ms. Womack reported on April 8, 2019 the events committee will be hosting an open meeting to the public to recruit volunteers for Music on Main.
- f. **Water and Streets Department.** Mr. Biggers reported his department has been shorthanded due to his crew having the flu.
- g. **Recorder Office-** Ms. Reed reported she met with the insurance company to for a property review. Also, she and the Mayor have been meeting with all the department heads about budget.

OLD BUSINESS

- A. **Ordinance: Budget Amendment.** Ms. Reed stated this will be the 2nd reading.
- B. **Wastewater Treatment Plant Discussion.** Mayor Allen asked if the council has any questions on the wastewater treatment plant.
- C. **City Hall Discussion.** Ms. Reed stated she has this on the agenda since Mr. Wright has the plans. Ms. Walker questioned if there would be a breakroom. Ms. Reed stated yes. Mr. Adkins requested a copy of the plans. Ms. Reed stated she will have to contact Mr. Wright tomorrow. Mayor Allen stated if the council would like any changes to plan, let Mr. Wright know as soon as possible. Chief Walker stated the city does not have contract with Mr. Wright for the design of the building. The contract the city has with Mr. Wright is to figure how much square footage the city requires. Chief walker stated the city would need to hire someone to design the building. Mr. Jackson questioned if the new city hall goes on the Murff property or the Braxton property, would there be any problems transporting the inmates over for court. Chief Ray replied no, the officers would just use a van. Mayor Allen stated another property was offered to the city, Judge Stinnett and Tom Harris property which is 1 ½ acres and they are willing to sell both parcels for \$950,000.

Ms. Ashley Osman asked if the council has any question for her. Ms. Binkley questioned the price for the Murff property. Ms. Osman stated \$650,000. Ms. Walker inquired how many acres is the property. Ms. Osman stated just over 3 acres. Mr. Kerrigan stated the Murff property was purchased for \$300,000 and now trying to sell to the city for \$650,000. Ms. Osman stated property was purchased it was unusable residential land; we purchased an additional parcel with commercial space in front which cost \$45,000. Also, started excavation, had soil testing and percolation test. Mr. Kerrigan stated the testing done should save the city money. Ms. Osman stated yes. Mayor stated city hall was appraised for \$650,000, if purchase the Murff property it would be a wash. Ms. Osman stated we would be interested in land swap, Murff property for the old farmer's market property. Mayor Allen stated we have gone debt before to purchase land. Ms. Reed stated the city has never gone in debit in the general fund, and she would suggest obtaining a financial advisor which the city has done in the past. Mayor Allen requested Ms. Reed to present a plan and contract with a financial advisor at the next council meeting. Chief Walker stated he spoke to one of the county commissioners and the county will make a decision on jail location this week. Ms. Osman stated we intend to build if the city is not interested in the Murff property.

NEW BUSINESS

- A. FEMA Grant- Jody Cantrell.** Mr. Cantrell stated he lives at 1009 Little Marrowbone Road; and his house has been flooded 5 times in the last 3 years. He is requesting the city consider applying for the FEMA buyout grant, where the city would pay 12.5%, state pay 12.5% and federal would pay 75%. Mr. Kerrigan questioned if the house the only one that floods on that road. Mr. Cantrell replied yes to my knowledge. Chief Walker stated the city would own the property. Ms. Noe stated if the city does it for 1 person then we would have to do for everyone with flood damage. Mayor Allen stated we would need to see how many homes in the city flooded in 2010. Ms. Noe recommended that the city get in contact with Edwin from Cheatham County 911 to see how many homes were affected by the 2010 flood, to have a better idea how many homes would qualify for the buyout grant.
- B. MCHRA (Mid-Cumberland) Contract.** Ms. Reed stated this is an annual transportation contract.
- C. Amend GNRC Contract.** Ms. Wornack stated the senior center was awarded additional funds from GNRC and this is to amend the current contract.
- D. TDOT Proposal.** Chief Walker requested to defer until an update proposal received.
- E. Audit Contract.** Ms. Reed stated this is an annual contract with Yearly Howell and Associates, the city auditor.
- F. TCRS Annual Rate Agreement.** Ms. Reed informed the council from the TCRS annual meeting, the minimum rate the city can contribute is 5.4%. Ms. Reed stated currently the city is contributing 6.50%, and she would recommend the city keep contributing the same amount.
- G. Water Tank Agreement.** Ms. Noe stated the city has already agreed on the water tank agreement, the county would like to make an amendment to the agreement "installment payments as when city receives an invoice the county would pay 1/3 of the invoice until the agreed amount of \$250,000 is reached".
- H. iWorQ Agreement.** Ms. Reed stated this is annual contract for the code software.
- I. Letter of Intent- property Proposal.** Ms. Noe stated a letter of intent is an agreement between the City and Cheatham County to purchase land from the county, amount agreed upon is \$7,500 per acre.
- J. Budget Transfer Approval.** Ms. Reed requested to transfer money within the budget to other line items.
 - **Fire Department.** Move \$30,000.00 from salaries line item to overtime line item (\$15,000.00) and Wages line item (\$15,000.00).
 - **Senior Center.** Move \$1,000.00 from salaries line item to hospital insurance.
 - **Park & Recreation.** Move \$700.00 out of retirement and \$1,000.00 worker compensation to OASI line item (\$1200.00), hospital insurance (\$400.00) and dumpster line item (\$100.00).
- K. Resolution: Temporary Pay Adjustment.** Ms. Reed stated this is a resolution for a temporary pay increase of 5% for interim Chief Kenny Ray until the Chief of Police position has been filled.

- L. **Resolution: Authorizing Money Transfer.** Ms. Reed requested to transfer \$17,200.00 from the street department to parks and recreation department, due to Ms. Vickie Rose taking on responsibilities involving the parks department, where salaries should have been split between streets, water and parks.
- M. **Ordinance: Budget Amendment.** Ms. Reed stated this is for the overages from the trail connector grant project totaling \$46,000.00. She further stated there will be an addition to this budget amendment due to paying out vacation for Chief Coulon's final payroll check.

SURPLUS PROPERT NOMINATIONS:

- A. **Playground Equipment.** Mr. Sampson requested to dispose of the Riverbluff old playground equipment.

OTHER BUSINESS

- A. **Farmers Market Discussion.** Ms. Walker stated we had discussed that the farmers market would stay at the square and now it is going back to the park. Mayor Allen stated Ms. Cannon moved the farmers market back to the park due to the stipulation of the grant that the city received. Ms. Womack stated the sign is very busy. Mr. Jackson stated see if someone can make new signs.
- B. **Census Discussion.** Mr. Adkins inquired if a decision has been made for the census money. Mr. Jackson stated it will be used for the roads. Mr. Biggers stated he has sent a list of the roads needing repairs for estimates.

ADJOURNMENT

A motion made by Ms. Walker, seconded by Ms. Binkley to adjourn. Motion passed unanimously by voice vote. Meeting adjourned at 7:32 p.m.



STEVE ALLEN, MAYOR



KELLIE REED, CITY RECORDER